



DEATH BENEFITS WITHDRAWAL APPLICATION FORM (Please complete in block letters)

I hereby apply to Guaranty Trust Pension Managers Limited to withdraw death benefits from the Retirement Savings Account (RSA) with the details below:

DECEASED RSA HOLDER'S DATA

RSA PIN: P E N

TITLE GENDER

MARITAL STATUS Single (SG) Married (MD) Divorced (DV) Widower (Wd) Separated (SP)

SURNAME
FIRST NAME
MIDDLE NAME

PERMANENT HOME ADDRESS
STATE

DATE OF DEATH (dd/mm/yyyy)

Last Employer's Name:
Last Employer's address:
Last Employer's E-mail address:

DETAILS OF NEXT OF KIN (NOK)

TITLE GENDER

SURNAME
FIRST NAME
MIDDLE NAME

PERMANENT HOME ADDRESS
STATE

EMAIL ADDRESS

PHONE NO: RELATIONSHIP WITH DESCEASED

DETAILS OF BENEFICIARY/CLAIMANT

TITLE

GENDER

MARITAL STATUS Single (SG) Married (MD) Divorced (DV) Widower (Wd) Separated (SP)

SURNAME	<input type="text"/>
FIRST NAME	<input type="text"/>
MIDDLE NAME	<input type="text"/>

PERMANENT HOME ADDRESS

STATE

EMAIL ADDRESS

PHONE NO:

RELATIONSHIP WITH DESCEASED

BANK ACCOUNT DETAILS:

BANK NAME

BRANCH:

ACCOUNT NAME (must be the same as name in Letter of Admin or Will):

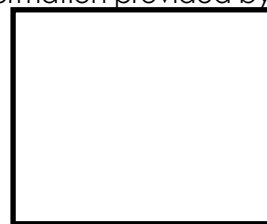
ACCOUNT NO:

Note: Please see required documents behind and note that only application with ALL the required documents will be processed. If any document is missing, the application will be considered INCOMPLETE and will NOT be ACCEPTED until all documents are submitted.

DECLARATION

I.....of.....

..... declare that the information provided above is to the best of my knowledge true and accurate and hereby indemnify Guaranty Trust Pension Managers Limited and its officers of any liability whatsoever arising out of the information provided by me above.



Signature & Date

Right Thumbprint

Left Thumbprint

Passport Photograph
(Write the RSA PIN behind)

Documents required to be attached to this application form:

- i. Letter of Administration or Will admitted to Probate

- ii. Any of the listed documents below:
 1. Certificate of Death/Cause of Death.
 2. Certificate of Registration of Death.
 3. Police Report (if death is by accident).
 4. Burial Warrant issued by a Local Government Council.
 5. Evidence of Death/Burial issued by an Islamic Community Head or Judge of a Sharia Court.
 6. Evidence of Death/Burial issued by a Leader of a registered church.
 7. Copy of obituary poster (if any)
- iii. Acceptable means of Identification of the claimant/survivor (Either of Driver License, or National ID card, international passport or bank confirmation)
- iv. Notification of Death from the employer addressed to Guaranty Trust Pension Managers Ltd. Or
- v. Notification of Death from the survivor/NOK addressed to Guaranty Trust Pension Managers Ltd.
- vi. Two recent passport photographs of the claimant/survivor.
- vii. PENCOM Death Notification Form (to be completed and send to PENCOM by the employer (MDAs) of the deceased staff (Public Sector Only)

FOR OFFICIAL USE ONLY

I hereby certify that this application was duly completed and submitted along with required documents. I also confirm that originals of documents are sighted by me at point of application submission.

Name Of Officer: _____ **Signature & Date:** _____ **Receiving Office:** _____

Benefit Administration

1. Amount Processed for Payment:

Enbloc: N **Enbloc: N**.....
Arrears: N **Enbloc: N**.....
Total: N

2. Processed By: **(Name, sign & date)**

3. Verified By: **(Name, Sign & Date)**

4. Internal Audit: **(Name, Date & Sign)**

5. Head Benefit: **(Name, Sign & Date)**