Retirement Savings Account (RSA) Opening Form



Please complete all information in CAPITAL LETTERS (Mandatory Fields * Conditional Mandatory Fields **) Guaranty Trust Pension Managers RC 681066
*Form Reference Number
*Registration Type: New Temporary PIN Temporary PIN (if applicable)
Section 1: Personal Data
*Title (Mr, Mrs, Miss & Ms)
*Surname
*First Name
*Middle Name
*Marital Status: Single Married Divorced Widower Separated
National Identity Number (NIN) **Bank Verification Number (BVN)
**International Passport Number (Non-Nigerians Only) *Nationality
*Date of Birth Place of Birth (City/Village) Place of Birth (City/Village)
**State of Origin (Nigerians Only)
*L.G.A. (Nigerians Only)
*Residential Address: Nigeria Abroad
*Home Address
*City/Village/Town
*LGA *State
*Personal E-mail Address
*Phone No.
**Please indicate how you would like to receive your quarterly RSA Statement. E-mail only Post Only Both
Section 2: Employment Record
Sector Classification
*(Formal Sector {Fed & State MDAs} Employees-01 (Private Sector Employees-02)
(Informal Sector Employees-03) (Cross Borders Employee-04)
*Employee under IPPIS? Yes No **Date Employee Joined IPPIS day month year
*IPPIS No.
**Employer Name (in full e.g. National Pension Commission NOT PenCom)
**Employee Current Business Location/Address
*Building Address
*Village/Town/City

**Zip Code
*Phone No.
*Employer Email Address
**Nature of Business (Informal Sector Only)
**Employee ID/No. **Service ID/No. (Police & Paramilitary Only)
**Date of Current Appointment
**Date of First Appointment day month year **State of Posting day month year
Section 3: Next of Kin Data
*Title (Mr, Mrs, Miss & Ms) *Gender (M/F)
*Surname
*First Name
*Middle Name
*Relationship
*Correspondence Address Nigeria Abroad
*Home Address
*Village/Town/City
*LGA *State Code **Country Code
*Personal Email Address
*Phone No.
Section 4: Contributor's Certification
Clarification by Employee
hereby certify that the information provided in this form is correct. I further consent and authorize *Recent Passport Photo (with a white background)
National Pension Commission (PenCom), upon request by my Pension Fund Administration (PFA) for
the maintenance and operation of my Retirement Savings Account. It is my understanding that
PenCom shall exercise due care to ensure that my information is secure and protected. Name should be boldly written at the back of the passport photograph
day month year Signature (Please sign within the box)

Section 5: Data Privacy

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"The company takes your privacy seriously and only processes your personal information to make your experience better. In accordance with NDPR and other applicable regulations, signing below indicates your consent to the processing of your personal data by Guaranty Trust Pension Managers, its strategic partners/service providers, Guaranty Trust Holding Company and its subsidiaries, as detailed in our Privacy Policy available at https://www.qtpensionmanagers.com/our-privacy-policy/ Signature: Date Section 6: For Official Use Only (Attach Supporting Document) Mandatory *Please tick the appropriate box Means of Identification (any one of the following) (Valid driver's license/Voters card/International passport/Company ID card) **Proof of Address** (any one of the following) (Utility bill within the past 3 months/recent tenancy agreements/active bank statement within the past 3 months/national ID/valid driver's License/Voters card) Letter of First Appointment (Public Sector Employees) Letter of Employment (Private Sector Employees) Letter of Attestation (Police Personnel) **Transfer or Acceptance of Service** (Public Sector, where applicable) National Identity Card or enrolment slip issued by the National Identity Management Commission indicating the National Identity Number (NIN) Promotion Letters & Payslips for the following periods (Public Sector Employees) 30 Jun 2004, Jan 2007, Jul 2010, Dec 2013, Dec 2016 and current *Does the applicants have any Fingerprints Challenge? If Yes, tick type: Partial Complete Yes Form administered by:

Agent Code

Date